

# Institutional Effectiveness Committee (IEC)

## Purpose

1. Advise and evaluate the College's integrated planning processes
2. Determine the effectiveness of the College's activities in pursuit of its mission
3. Foster an institution-wide understanding of successful activities and endeavors for improvement
4. Regularly review the progress of the educational master plan to ensure that current efforts are in alignment with these plans, and regularly evaluate progress on achieving goals laid out in these plans.
5. Initiate and review the process for the periodic review of the mission, vision, and values.
6. In conjunction with the Student Success and Equity Committee, use student access, success, and equity data and research to support the continuous improvement of programs and services of the college as a whole.
7. Support program review processes and facilitate data-informed conversations about department and institutional performance to drive long-term college planning.
8. Regularly review the effectiveness of current integrated planning and assessment processes (program reviews processes, annual unit updates procedures, and outcomes assessment planning and reporting) and provide feedback for improvements as necessary.
9. Evaluate institution-set standards and student achievement goals, including both internal and CCCCO-produced key performance indicator metrics, and other student success outcome measures.
10. Analyze data for and support the development of college plans and planning activities.
11. Assist the College Council in the development of evaluation plans for major initiatives/projects.
12. Champion data-based decision-making.
13. Continually compile evidence related to accreditation Standard I.A., I.B, and I.C. as well as other relevant accreditation requirements, and monitor the college's ongoing compliance with these requirements.
14. Make recommendations to the College Planning Council.

## Membership

- Sr. Director, Institutional Assessment, Research, and Planning (Co-Chair, non-voting, tie-breaker vote)
- Faculty Co-Chair appointed by Academic Senate (non-voting)
- Two faculty representatives appointed by the Academic Senate
  - one instructional
  - one student support services
- Two classified staff representatives appointed by the CSEA
- Two management representatives appointed by the ALA
- Two student representatives appointed by ASG

- Executive Vice President, Educational Programs (non-voting)
- Executive Director, Public Affairs and Communications (non-voting)
- Director, Equity, Diversity and Cultural Competency (non-voting)

**Meeting Frequency**

The IEC meets twice a month, typically on the second and fourth Tuesday of the month during the fall and spring semesters.