



## **AP 3510                      WORKPLACE VIOLENCE**

### **References:**

Cal/OSHA; Labor Code Sections 6300 et seq.;  
Education Code Section 87014;  
Title 8 Section 3203;  
Code of Civil Procedure Section 527.8;  
Penal Code Sections 273.6, 626.9, and 626.10

The District is committed to providing a safe work environment that is free of violence and the threat of violence. Violence or the threat of violence against or by any employee of the District or any other person is unacceptable.

### **Responding to Threats of Violence**

The top priority in this process is effectively handling critical workplace incidents, especially those dealing with actual or potential violence.

Should non-employees on District property demonstrate or threaten violent behavior, they may be subject to criminal prosecution.

Should students or employees demonstrate or threaten violent behavior, they may be subject to disciplinary action and criminal prosecution.

Violent acts include but are not limited to:

- Striking, punching, slapping, or assaulting another person.
- Fighting or challenging another person to fight.
- Grabbing, pinching, or touching another person in an unwanted way whether sexually or otherwise. (Also see AP 3540 Sexual and Other Assaults)
- Engaging in dangerous, threatening or unwanted horseplay.
- Possession, use, or threat of use, of a firearm, knife, explosive, or other dangerous object, including but not limited to any facsimile firearm, knife, or explosive, on District property, including parking lots, other exterior premises, District vehicles, or while engaged in activities for the District in other locations, unless such possession or use is a requirement of the job.
- Threatening harm or harming another person, or any other action or conduct that implies the threat of bodily harm.



- Bringing or possessing any dirk, dagger, ice pick, or knife having a fixed blade longer than 2½ inches upon the grounds, unless the person is authorized to possess such a weapon in the course of employment, has been authorized by a District employee to have the knife, or is a duly appointed law enforcement officer who is engaged in the performance of duties.

Any employees who are victims of any violent, threatening, or harassing conduct; any witness to such conduct; or anyone receiving a report of such conduct, whether the perpetrator is a District employee or a non-employee, shall immediately report the incident to their supervisor or other appropriate person including:

- Office of Campus Security (805) 730-4200
- Santa Barbara Police Department (805) 897-2300
- Emergency 911

No one, acting in good faith, who initiates a complaint or reports an incident under this policy will be subject to retaliation or harassment.

Any employee reported to be a perpetrator will be provided both due process and representation before disciplinary action is taken.

The Santa Barbara Police Department will be called if there are concerns for the safety of the perpetrator or the safety of others at the scene of the violent act.

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