AP 3520 LOCAL LAW ENFORCEMENT

References:

Education Code Section 67381 and 67381.1;
34 Code of Federal Regulations Part 668.46;
Administrative Procedure 7600 District Security

LAW ENFORCEMENT AGENCY AGREEMENT

The District, on behalf of each campus or center, has a written agreement with both the Santa Barbara Police Department and Santa Barbara County Sheriff's Office. These agreements clarify operational responsibilities for investigations of Part I violent crimes as defined by law as willful homicide, forcible rape, robbery, and aggravated assault, sexual assaults, including, but not limited to rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, or threat of any of these; and hate crimes as defined by law, occurring at each location.

These written agreements required by Board policy are public records and are made available for inspection by members of the public upon request to Campus Safety. Campus Safety officers shall cooperate with local law enforcement in accordance with these agreements. Written agreements shall be reviewed and updated, if necessary, every five years.

The written agreements designate which law enforcement agency has operational responsibility for violent crimes and delineates the specific geographical boundaries of each agency's operational responsibility, including maps as necessary.

The Director of Campus Safety and Emergency Response maintains a close working relationship with the Santa Barbara Police Department and Santa Barbara County Sheriff's Office. Campus Safety occasionally works with other law enforcement agencies, including the California Highway Patrol, the FBI, and the Department of Homeland Security. Meetings may be held between the leaders of these agencies on both a formal and informal basis. Campus Safety, the Santa Barbara Police Department and/or the Santa Barbara County Sheriff's Office communicate regularly on the scene of incidents that occur in and around the campus area. When incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information, Campus Safety will work closely with law enforcement. There is a written

memorandum of understanding between Santa Barbara City College and the Santa Barbara Police Department and Santa Barbara County Sheriff's Office.

In response to a call, Campus Safety will take the required action, dispatching an officer or asking the victim to file an incident report. All incident reports received by Campus Safety are forwarded to the Chief Student Services Officer for review and potential action. Campus Safety may investigate a report when it is deemed appropriate.

Crimes should be reported to Campus Safety to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to Campus Safety in a timely manner. To report a crime or an emergency on the Cliff, Schott, or Wake Campus, call Campus Safety at (805) 730-4200. To report a non-emergency security or public safety related matter, call Campus Safety at (805) 730-4064.

Security officers have the authority to ask persons for identification and to determine whether individuals have lawful business at the District. Safety and Security officers do not possess arrest power. Criminal incidents are referred to the local law enforcement officers who have jurisdiction on the campus. The District maintains a highly professional working relationship with local law enforcement agencies. All crime victims and witnesses are strongly encouraged to immediately report the crime to the Campus Safety Office and the appropriate police agency. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

Pastoral Counselors and Professional Counselors, when acting as such, are not considered to be campus safety officers and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

A Pastoral Counselor is a person who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

A Professional Counselor is an employee of a District whose official responsibilities include providing psychological counseling to members of the District's community and who is functioning within the scope of their license or certification.

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